

**Minnesota State University, Mankato
2019-2020 Instructional Overload
Assignment Form**

_____ is eligible for an overload
 (Instructor)
 of _____ credits for teaching _____, _____
 (Course #) (Course title)
 in the _____ semester of the 2019-2020 academic year.
 (Semester)

This overload assignment has been authorized as a result of the following academic year assignment analysis:

FALL SEMESTER		Credits	This
<u>Regular Instructional/Non-Instructional Assignments</u>			<u>Ovld</u>
Undergraduate and UG/Grad Double-numbered courses		_____	
Graduate-only courses (include grad equiv credits)		_____	
Non-Instructional assignment (Form B) (credit equivalency)		_____	
	Regular Fall Semester Total	_____	
<i>Previous overload assignments for Fall</i>	<i>Fall Overloads</i>	_____	_____
 SPRING SEMESTER			This
<u>Regular Instructional/Non-Instructional Assignments</u>		Credits	Ovld
Undergraduate and UG/Grad Double-numbered courses		_____	
Graduate-only courses (include grad equiv credits)		_____	
Non-Instructional assignment (Form B) (credit equivalency)		_____	
	Regular Spring Semester Total	_____	
<i>Previous overload assignments for Spring</i>	<i>Spring Overloads</i>	_____	_____
	Regular Academic Year Total	_____	
	<i>Overload Total</i>	_____	

 I accept this overload assignment and understand that the offer of overload credit(s) may be subject to cancellation due to the discontinuation of the course(s) as necessitated by low-enrollment, budget or other university needs.

Instructor _____	Date _____
Chairperson _____	Date _____
Dean _____	Date _____