

_____ has an authorized Non-Instructional Assignment
in the: ____ Fall, ____ Spring semester, from _____ to _____.
(check all that apply) (begin date) (end date)

A total of _____ credits for the academic year, (by semester: Fall ____ Sp. ____)
(# of credits) (# of credits for each semester)

are allowed for the following type of assignment: (*check one*)

- | | |
|--|--------------------------------------|
| <input type="checkbox"/> Student Teacher Supervision (describe in <u>section I.</u> below) | <input type="checkbox"/> Coach |
| <input type="checkbox"/> Director/Coordinator (describe in <u>section I.</u> below) | <input type="checkbox"/> Trainer |
| <input type="checkbox"/> Research (describe in <u>section II.</u> below) | <input type="checkbox"/> Chairperson |
| <input type="checkbox"/> Other- _____ | |

(list and describe in section I. below)

I. If the assignment is categorized above as Student Teacher Supervision, Director/ Coordinator, or Other, give the title of the assignment and a brief description of the duties associated with the assignment.

Title: _____

Description of Duties:

Anticipated Product/Deliverable:

Over

II. Research Assignment:

Research assignments are designed primarily for situations when the university assigns a faculty member to a specific research project or activity as part of the regular 168 day workload. These research assignments are most common where the faculty member has an assignment directly associated with an externally funded research project.

For each specific research assignment please provide:

a. Research Project Title: _____

b. Source of Funding: _____

c. Is the assignment part of a grant requirement? ____Yes ____No

d. Planned Research Activities:

e. Anticipated Research Product:

This assignment and its associated expectations have been communicated to the faculty member.

Recommendation/Acknowledgment of Chair Date

This assignment may be subject to change as necessitated by university needs.

Dean Date