

## Policy Consultation and Approval Process

### Summary of Comments Received during the Informal Review Phase

## **Missing Residential Student**

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### **A. Individual Comments**

- We reviewed the following Minnesota Law.

Missing Persons Policies and Procedures: 34 CFR 668.46(h) – If an institution maintains on-campus housing, the institution must establish a missing student notification policy and include a description of the policy in its Annual Security Report. In short, the policy must include the following:

- 1) List of titles of persons to which individuals should report that a student has been missing for 24 hours
- 2) Require that any missing student report be referred immediately to campus security or, in the absence of an institutional police or campus security department, to the local law enforcement agency that has jurisdiction in the area
- 3) Include an option for each student to identify a contact person, whom the institution will notify within 24 hours upon a determination that the student is missing

Each student must be advised that: their contact information will be kept confidential (except to authorized campus officials and law enforcement); if they are under 18 years of age and not emancipated, the institution must notify, within 24 hours, a custodian, parent, or guardian that the student is missing; and the institution will notify law enforcement within 24 hours that the student is missing.

Based on this review, we recommend the following paragraph in the policy....

If the missing student is under the age of 18, and not an emancipated individual, the University will immediately notify the student's parent or legal guardian after University Security has determined that the student has been missing for 24 hours.

Is changed to .....

If the missing student is under the age of 18, and not an emancipated individual, the University will immediately notify the student's parent or legal guardian

within 24 hours after University Security has determined that the student has been missing.

- We recommend changing "after 24 hours" to "within 24 hours" as the length of time seems too long; acknowledge that welfare checks can be performed to follow up on student wellbeing and identify who can perform these checks. Under Procedure, Point #2 should read: "Use/possession of weapons and/or firearms on campus property..."

**B. Group Comments (Note: some comments may also have been submitted as individual comments above)**

- The one comment received was incorporated to more accurately represent the current Missing Persons Policies and Procedures: 34 CFR 668.46(h).