Minnesota State University, MankatoUniversity Policy	
Policy Name: Emergency Notification	**Effective Date** August 2022
Custodian of Policy: Vice President forStudent Affairs and Enrollment Management	**Last Review** September 2021
Date of Adoption July 1, 2010	**Next Review** September 2027

POLICY

Minnesota State University, Mankato will issue notifications to staff and students as required by the Clery Act. Upon receiving information about an incident that poses a threat to the campus, University Security will determine which level of notification is appropriate for the situation. If it is a situation where there is an imminent/immediate threat to the campus community, University Security will broadcast an alert over the telephone emergency broadcast system and public address systems, and issue an immediate Star Alert. For other types of alerts that involve less urgent/serious threats, before issuing alerts/notifications, University Security will consult with the Vice President for Student Affairs and Enrollment Management or another member of the Campus Emergency Response Team.

Whether to issue a warning and which type of warning/notification to issue will be decided on a case-by-case basis. The following criteria will be considered:
1. The type of crime/threat involved.
2. The continuing danger to the campus community.
3. The possible risk of compromising law enforcement efforts.

Notifications shall include information about the crime that triggered the warning, information that would promote safety and that would aid in the prevention of similar crimes, and campus and local emergency contact information.

RATIONALE

University officials are frequently made aware of threats on campus. It is an obligation to relay this information to the University community if doing so will cause no further harm and the information will enable the community to take action to protect themselves.

Policy:		
Formal Review Process	**Date Submitted**	**Date Reviewed**
✓ **Vice President's Recommendation**		**Date**
✓ **President's Approval**		**Date**