



Procedure Name: Campus Amplified Sound

Custodian of Procedure: Vice President for Finance and Administration

Date of Adoption: July 2000

Date of Next Review: September 2032

PROCEDURE

For all outdoor events that require the use of amplified sound anywhere on campus, requestors must verify a confirmed reservation in the Minnesota State University Mankato Event Management System (EMS). No later than two weeks prior to the event, all amplified sound request organizers should submit a Special Events outlining the size, duration, scope, and location of the event. Should University Scheduling and Conference Services determine more information is needed to process the request, a planning session will be scheduled for all parties involved, including but not limited to University Scheduling and Conference Services, University Security, University Risk Management, and/or the Mankato Department of Public Safety.

Definition

Amplified Sound: Any sound whose volume is increased, enhanced, or projected by electric, electronic, mechanical, or motor-powered means. This includes, but is not limited to, loudspeakers, public address (PA) systems, bullhorns, amplifiers, musical instrument amplifiers, and DJ equipment.

History of Revisions:

Effective Date of Last Review: August 1, 2026

Date of Last Review: September 2025

Revisions Made:

2025: Changed name from Outdoor Music Events to Campus Amplified Sound

References:

Vice President's Recommendation

President's Approval