

Minnesota State University Mankato
OFFICE OF ENVIRONMENTAL HEALTH, SAFETY AND RISK MANAGEMENT

Health and Safety Committee

Tuesday, September 10, 2019 at 1:30 pm
 Wiecking Center Room 221

MINUTES

A. REVIEW OF MEMBERSHIP/ATTENDANCE

Bargaining Unit / Department	Member	Present	Absent	Comment
Administrative Support (minutes)	Becky Gahler	X		
MSUAASF	Wendy Schuh	X		
AFSCME – Unit 202 / CSU	Craig Rasmussen		X	
AFSCME – Unit 203	Mike Cofield	X		
AFSCME – Unit 206	Larry Hennis		X	
AFSCME – Unit 207	Annalis Luck	X		
Commissioners Plan/HR	Sarith Phan	X		
	Arialle Schmitz	X		
EHS & RM	Chandler Holland	X		
Interfaculty Organization	John Paul	X		
MMA / Residential Life	Perry Conrad	X		
MGEC Representative	Mike Peters	X		
President's Designee	Rick Straka		X	
Security				
Safety & Compliance Officer	Medea Myhra	X		
Chemical Hygiene Officer	Maddie Straka	X		
Student Representative				

B. REVIEW & APPROVAL OF July 9, 2019 MEETING MINUTES

C. REVIEW OF STANDING ITEMS

1. Injury & Accident Review

	CY 2019	PY 2018
First Report of Injuries (July - August 2019)	10	11
OSHA Recordable (July – August 2019)	3	5
Total FRI Year-To-Date	42	57
Total OSHA Recordables Year-To-Date	12	16

2. Motor Vehicle Accident Review

MVA (July - August 2019)	
Accidents	No current data
Glass/Windshields	

**3. Building High Hazard Walk-Throughs
 (To Be Determined)**

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C. EHS & RM NEW ISSUES/SUBJECTS

1. Safety

- Safety Perception Survey – Survey last done in 2017. 380 participants this year. MSU results are down 1.22% (Try to have summary of comments for next meeting in two months.)
- Emergency Preparedness Drill – Email notice sent out today. Exercise will take place on 9-18-19. Testing emergency notification system at the same time. Once exercise is complete, determine how MSU responds and moves forward.
- Snow Summit 2019 update – weekend coverage is weak link. Possibly bring back a more formalized on-call process. May try setting up student help for weekend needs. Buying more shovels to increase help. All GMWs & Grounds staff will work together.
- Mankato Public Safety Reorganization – Because of changes, we are working to come up with a possible new process for building walk throughs.
- LOTO – Medea reported currently working on Sears and Dining Center.
- ELM – Went live. Admin will get a final email only when completed. Time line for completion is the academic year. So far, no penalties if training is not completed.
- Chemical Hygiene Program
 - Chemistry done; Biology underway.
- Formaldehyde exposure monitoring – will conduct testing. MSU information will be shared across System.

2. Environmental

- **Haz Waste** – Engineering students recycling lead acid batteries as a fund raiser.
 - **Snow Summit/MS4** – MS4 Training should be annual. Two sessions completed – now work on coordinating make up training for those who did not attend.

3. Insurance & Risk Management

- Driver's License Review Process is changing. The automated 'online' submission process MSU and other MinnState campuses created about 10 yrs ago has been stopped. MN Dept of Admin request to standardize like other state agencies. We are reverting back to submit a paper version and/or email version. Currently being told by Dept of Admin there may be a 30 day wait for verifications. Discussion took place on 'requirement' for employees to reauthorized driving record checks every 5 years.

4. Ergonomics

- New ergo chairs are being distributed and delivered.

D. EMPLOYEE / COMMITTEE MEMBER NEW ISSUES

1. Mike Cofield

- WC humidity an issue in Room 354. Chandler and Mike are working with Physical Plant HVAC dept. to determine source of humidity. In the interim, a large commercial dehumidifier has been staged in the space during warm/humid outdoor conditions.
- 2. Medea Myhra – Brought up Warren Street and possible safety issues for pedestrians/vehicles. Since this is/was not an MSU sanctioned project, concerns should be routed to City of Mankato and their 311 mobile app or contact them at 387-8600
- 3. John Paul – Expressed ELM concerns and the number of trainings assigned.
- 4. Mike Peters – Observatory Deck – rotting and has structural issues. Requested a TMA work order request be submitted

Next Meeting: November 12, 2019