

Minnesota State University Mankato
OFFICE OF ENVIRONMENTAL HEALTH, SAFETY AND RISK MANAGEMENT

Health and Safety Committee

Tuesday, May 12, 2020 at 1:30 pm
ZOOM Meeting

MINUTES

A. REVIEW OF MEMBERSHIP/ATTENDANCE

Bargaining Unit / Department	Member	Present	Absent	Comment
Administrative Support (minutes)	Becky Gahler	X		
MSUAASF	Wendy Schuh	X		
AFSCME – Unit 202 / CSU	Curt Thomez (temporary)		X	
AFSCME – Unit 203	Mike Cofield	X		
AFSCME – Unit 206	Larry Hennis		X	
AFSCME – Unit 207	Annalis Luck	X		
Commissioners Plan/HR	Sarith Phan	X		
	Arielle Schmitz	X		
EHS & RM	Chandler Holland	X		
Interfaculty Organization	John Paul	X		
MMA / Residential Life	Perry Conrad	X		
MGEC Representative	Mike Peters	X		
President’s Designee	Rick Straka		X	
Security	Loren Jansen	X		
Safety & Compliance Officer	Medea Myhra	X		
Chemical Hygiene Officer	Maddie Straka	X		
Student Representative	Arnavee Maltare		X	

Guest: Julie Dornack, President of AFSCME

B. REVIEW & APPROVAL OF March 10, 2020 MEETING MINUTES

C. REVIEW OF STANDING ITEMS

1. Injury & Accident Review

	CY 2020	PY 2019
First Report of Injuries (March - April 2020)	4	9
OSHA Recordable (March - April 2020)	3	7
Total FRI Year-To-Date	20	21
Total OSHA Recordables Year-To-Date	9	11

2. Motor Vehicle Accident Review

MVA (March - April 2020)	
MVA's	\$TBA
Glass Claim	\$TBA

**3. Building High Hazard Walk-Throughs
(on hold/TBD)**

C. EHS & RM NEW ISSUES/SUBJECTS

1. Safety

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- COVID Update
 - Big change since the last meeting in March.
 - 100-120 employees on campus – GMWs and Trades Staff. Some faculty are on campus for internet access.
 - One confirmed staff with COVID early on.
 - Currently in the last days of completion of Spring Semester.
 - Now the focus is on trying to plan for return to campus – how to do that.
 - President Davenport is hosting town hall meetings once a month to update staff on current situation.
 - Chandler, Wendy, Sandi & Loren working on plans with Blue Earth County Public Health to make sure things are addressed.
 - Feedback from students & staff indicate wanting to come back on campus in fall.
 - Currently, leaning toward at least bringing some back on campus. Discussions underway to determine “who” if only some come back.
 - Looking at options for modifying classroom set-up – Plexiglass shields at desks or podiums.
 - Will it be required for students/staff to wear masks? Would we supply?
 - Looking at sprayers to spray (mist) out sanitizer in rooms? (Do we have engineers who could help design sprayers?)
 - Lots of vendors wanting to sell supplies. Work through the process and with University Stores to get supplies ordered. It will take some investment to make things work for students to come back.
 - Lots of different groups on campus meeting to make plans for future needs.
 - Scooters on campus
 - Could this be a possible draw to get & keep students here?
 - President has said to go ahead.
 - Vendors can supply crews to gather and maintain.
 - Medea mentioned as part of Environmental Committee, MSU is a bike friendly campus too.
 - Focus Program – Lock out/Tag out
 - Dining Hall, Chet’s Place & Julia Sears are currently being worked on.
 - 64 instructions done for equipment in Dining Hall.
 - ELM – Online H & S Training Update
 - Trainings sent to MinnState on May 1st.
 - Upload by July for next year. Finish your FY20 trainings by the end of June.
 - Chemical Hygiene Program.
 - Formaldehyde Exposure – Update procedure. Still have some badges.
 - Talked with St. Cloud about their procedure with cadavers. Expensive to change over to cadavers.
2. **Environmental**
- HazWaste/BioHaz/Universal Waste updates
 - Medea – License has been amended because of rag cleaning waste, due June.
 - MS4
 - Call on Friday. Line collapsed on grounds off of paylot. Needs to be repaired.
3. **Insurance & Risk Management**
- Insurances are all being updated & renewed.
 - Student Professional Liability – Changes being made. Has been purchased through Cashier’s Office and range was July – June 30.
4. **Ergonomics**
- There are some resources for working from home.

D. **EMPLOYEE / COMMITTEE MEMBER NEW ISSUES**

1. Mike Peters – will be on campus for a couple weeks with GA’s. Asked about guidance on requirements. (Practice social distancing and good handwashing.) Let GMW’s know for cleaning purposes also.
2. Mike Cofield – Thanks for keeping assembly area clean for meeting.
3. Annalis Luck – Library has done good job on plan for coming back to campus.

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4. Wendy Schuh – 99.9% of job right now is COVID work. Student Health Services is still helping to care for students.
5. Loren Jansen – Informed committee that 25% of workforce is in the at-risk category.

Next Meeting: July 14, 2020