

Minnesota State University Mankato
OFFICE OF ENVIRONMENTAL HEALTH, SAFETY AND RISK MANAGEMENT

Health and Safety Committee

Tuesday, July 14, 2020 at 1:30 pm
ZOOM Meeting

MINUTES

A. REVIEW OF MEMBERSHIP/ATTENDANCE

| Bargaining Unit / Department | Member | Present | Absent | Comment |
|----------------------------------|--------------------------------|----------|----------|---------|
| Administrative Support (minutes) | Becky Gahler | X | | |
| MSUAASF | Wendy Schuh | X | | |
| AFSCME – Unit 202 / CSU | Curt Thomez (temporary) | | X | |
| AFSCME – Unit 203 | Mike Cofield | X | | |
| AFSCME – Unit 206 | Larry Hennis | | X | |
| AFSCME – Unit 207 | Annalis Luck | X | | |
| Commissioners Plan/HR | Sarith Phan Arielle Schmitz | X | X | |
| EHS & RM | Chandler Holland | X | | |
| Interfaculty Organization | John Paul | X | | |
| MMA / Residential Life | Perry Conrad | X | | |
| MGEC Representative | Mike Peters | X | | |
| President’s Designee | Rick Straka | | X | |
| Security | Loren Jansen | X | | |
| Safety & Compliance Officer | Medea Myhra | X | | |
| Chemical Hygiene Officer | Maddie Straka | X | | |
| Student Representative | Arnaeve Maltare | | X | |

B. REVIEW & APPROVAL OF May 12, 2020 MEETING MINUTES

C. REVIEW OF STANDING ITEMS

1. Injury & Accident Review

| | CY 2020 | PY 2019 |
|---|---------|---------|
| First Report of Injuries (May - June 2020) | 3 | 10 |
| OSHA Recordable (May – June 2020) | 3 | 2 |
| Total FRI Year-To-Date | 23 | 31 |
| Total OSHA Recordables Year-To-Date | 9 | 13 |

2. Motor Vehicle Accident Review

| MVA (May – June 2020) | |
|------------------------------|------|
| MVA's | None |
| Glass Claim | None |

**3. Building High Hazard Walk-Throughs
(on hold/TBD)**

OFFICE OF ENVIRONMENTAL HEALTH, SAFETY AND RISK MANAGEMENT

C. EHS & RM NEW ISSUES/SUBJECTS

1. Safety

- COVID Update
 - Currently, no Covid positive students on campus.
 - Preska L-4 designated and 1 building in Stadium Heights will be used for isolation & quarantine.
 - Not aware of any full-time employees testing positive at this time.
 - MDH has said to keep following current process – MSU is acting as intermediary contact.
 - Continue with current cleaning process.
 - Return to Learn Planning
 - There is a webpage with lots of information for staff & students.
 - There are 3 or 4 classrooms set up with technology with plans in the works for more to be set up. Faculty has been told by Provost to plan to be in the classroom for teaching. New technology in rooms for faculty to use for Flex Sync – some questions about training.
 - Details such as portable plexiglass for rooms are being worked through.
 - Face Masks – Required or Strongly Recommended being looked at. MSU is exempt from City of Mankato ordinance – waiting to hear what Gov. Walz orders are. Some departments are already requiring masks.
 - Classroom set ups are underway for social distancing plans. Furniture is being removed and floors marked. When faculty return, if rooms aren't set up, follow the chain of command to have them looked at. Classrooms have had Planning & Construction do floorplans for 6 ft. distances. Labs are individual and may be done differently.
 - Mike Peters asked about moving furniture. He has started plans for labs and the set-up to maintain social distancing.
 - Covid Hotline is now set up. Routes through Security. Please share the number with others.
 - Department Questionnaires for Return to Learn Planning – should be completed by each area. Were supposed to be turned in by July 9. So far, 94 are turned in. Looking for information such as what's included in base package of supplies.
 - Wendy is working on plan for testing students in the fall and site for testing other than Student Health Services.
 - MSU has good access to MDH help.
 - Reminder to all staff not to send emails or messages with person's name when communicating about Covid positive cases.
 - Can't require Covid testing for hiring or return to work.
- Focus Program – Lock out/Tag out
 - Working on Ford Hall.
Maddie has the pictures done.
- ELM – Meeting held last week on the trainings.
 - New employee list comes from HR.
 - Group from MinnState working on basic/core trainings for a couple of months.
 - The new courses will be available sometime in September.
- Chemical Hygiene Program.
 - Working on set-up in labs.
 - John Thoemke is coordinating COVID plexiglass set up for CSET labs

2. Environmental

- HazWaste/BioHaz/Universal Waste updates
 - Medea – Working on wastewater application – due every 5 years. Sanitary Sewer is due this year. Working on list of discharge chemicals in sewer.
- MS4
 - Warren St. Pond will be expanded by Lot 21 in area of Sports Dome.

3. Insurance & Risk Management

- Working on ways to improve claims, etc.

OFFICE OF ENVIRONMENTAL HEALTH, SAFETY AND RISK MANAGEMENT

- Student Professional Liability – Changes being made to the process & system.
4. **Ergonomics**
- New inventory of ergonomic chairs for this fiscal year is in but we have only received a partial shipment.

D. EMPLOYEE / COMMITTEE MEMBER NEW ISSUES

1. Mike Peters – Brought up that one staff may not hire student workers because of liability concerning Covid. Training is being put together.
2. Perry Conrad – Training for Res Life GMWs will be held on Thursday, July 23, from 8:30 – 10 a.m.
3. John Paul – Lots of talks concerning music & performances with new guidelines.
4. Medea Myhra – Questions about notifications and information share on the website. Will there be trending information shared on a weekly basis?

Next Meeting: September 8, 2020