

# Passenger Fleet Self-Sustaining Cost Center

Advantages in Renting MSU State Vehicles						2022-23 Financial Activity							
<ul style="list-style-type: none"> <li>• <b>Personal Vehicle Use Costs More</b> - MSU costs are less when state vehicles are utilized rather than paying for an employee to drive their personal vehicle. *IRS standard reimbursement rates is 62.5c per mile if no state owned vehicle is available. A lesser rate of 55.5c is used when a state vehicle is declined or not requested by the employee (*effective July 1, 2022 through December 31, 2022). No wear &amp; tear on personal vehicles if state vehicle is used.</li> <li>• <b>Driver's Age Issue</b>. To drive a state vehicle from MSU you must be at least 18 years old, on University Business approved through the department responsible for the account charged for this service. Vehicle Consent Form must be submitted and received with approved status.</li> <li>• <b>Convenience</b> - State vehicles are on campus; personal vehicle is able to park in a secured area while utilizing a state vehicle; engine block heater hookup.</li> <li>• <b>Liability higher cost</b> if personal vehicle is used and involved in an accident while on state business, the accident claim would affect driver's personal insurance. In general, damage to state vehicle covered by State.</li> <li>• <b>Unlimited miles and no gas chargeback</b> to departments. The daily rate includes fuel, rental rate and insurance. Use of Enterprise typically requires use of personal funds or department purchasing card for fuel, plus daily rate and fees.</li> </ul>						<b>2018-19 Actuals (1)</b>	<b>2019-20 Actuals (2)</b>	<b>2020-21 Actuals (3)</b>	<b>2021-22 Actuals (4)</b>	<b>2022-23 Budget (5)</b>	<b>Deposits or Expenditures Thru 12/08/22 (6)</b>	<b>Pending Deposits and Known Encum- brances (7)</b>	<b>Difference Col. 5 less 6 &amp; 7 = 8 (8)</b>
<b>Prior Year Carry Forward Cash Balance</b>						\$ 21,574	\$ 54,440	\$ (53,873)	\$ (57,607)	\$ (62,740)	\$ (62,740)		\$ -
<b>Finance Plan</b> Proposed FY'23 Supplement										\$ 62,000	Pending	\$ 62,000	
9751 - Passenger Fleet Vehicle Rental Income						\$ 187,717	\$ 131,619	\$ 67,000	\$ 127,700	\$ 190,000	\$ 72,639		\$ 117,361
MSU Processed Enterprise Rental-A-Car Chargebacks to Departments													\$ -
9705 - Insurance Rebate - Risk Management checks for accident claims. FY'23 deposit due to one "totalled" vehicle.						\$ 5,788	\$ 3,067		\$ 3,076	\$ 40,000	\$ 40,893		\$ (893)
9373 - Insurance Recovery and Recovery of \$500 Deductible													\$ -
9701 - Auction of Used Mini Vans and Sedans						\$ 31,924		\$ 7,257	\$ 2,418				\$ -
9803 - Transfers - Sales of Passenger Fleet vehicles to Maintenance Fleet and Traffic Control								\$ 25,000					\$ -
Misc. & Insurance Recovery Income beyond \$500 deductible								\$ 15,000					\$ -
<b>Fiscal Year Income Subtotal</b>						<b>\$ 225,429</b>	<b>\$ 134,686</b>	<b>\$ 114,257</b>	<b>\$ 133,194</b>	<b>\$ 230,000</b>	<b>\$ 113,532</b>	<b>\$ 62,000</b>	<b>\$ 54,468</b>
<b>Fixed Costs</b>													
Salaries & Fringes (FY'16: Walters .45 FTE; Mullin .50 FTE)						\$ 66,975	\$ 69,553	\$ 71,675	\$ 73,176	\$ 74,700	\$ 29,422	\$ 45,052	\$ 226
0910/0960 - Student Payroll						12,581	13,029	\$ 1,052	\$ 437	2,500	179		\$ 2,321
1310 - Insurance and any Rebates - FY'22: \$16,589 Less rebates and adjustments \$21,858 = \$5,270 Net Credit Against Expenses						2,577	8,805	\$ 9,127	\$ (5,270)	3,800	3,789		\$ 11
2810/2891 - Risk Management Assessment and Fees & Motor Vehicle Sales Tax (Object Codes 1510, 1540 & 2891)						2,377	6,072		\$ -				\$ -
Supplies and Parts (Object Codes 3000 + 3010 + 3011)						10,855	9,840	\$ 5,844	\$ 7,036	7,200	3,250		\$ 3,950
1210 - "Net" Body Work (after insurance payment offsets)						4,689	5,704	\$ 2,383	\$ 4,039	12,900	9,475	3,425	\$ -
Miscellaneous (hazardous waste materials disposal, etc. - Object Codes 1411, 1412, 1564, 1710, 1730, 1755, 1870, 2025, 2120, 2162, 2720)						1,408	990	\$ 1,766	\$ 1,669	1,520	695		\$ 825
<b>Fixed Costs Subtotal</b>						<b>\$ 101,462</b>	<b>\$ 113,993</b>	<b>\$ 91,847</b>	<b>\$ 81,087</b>	<b>\$ 102,620</b>	<b>\$ 46,810</b>	<b>\$ 48,477</b>	<b>\$ 7,333</b>
<b>Variable Costs</b>													
2360 - Gasoline FY23 \$3.75 (price per gallon/www.eia.gov) x 16,795 gal. = \$62,981 est.						\$ 56,132	\$ 38,997	\$ 26,144	\$ 57,240	\$ 62,000	\$ 28,512	\$ 36,857	\$ (3,369)
4000 - Vehicle Replacement						34,969	90,009			67,004		67,004	\$ -
<b>Variable Costs Subtotal</b>						<b>\$ 91,101</b>	<b>\$ 129,006</b>	<b>\$ 26,144</b>	<b>\$ 57,240</b>	<b>\$ 62,000</b>	<b>\$ 28,512</b>	<b>\$ 61,711</b>	<b>\$ (28,223)</b>
<b>Self-Sustaining Cost Center Expenditure Totals</b>						<b>\$ 192,563</b>	<b>\$ 242,999</b>	<b>\$ 117,991</b>	<b>\$ 138,327</b>	<b>\$ 164,620</b>	<b>\$ 75,322</b>	<b>\$ 110,188</b>	<b>\$ (20,890)</b>
<b>12 month fiscal year snapshot (no carry forward)</b>										<b>\$ 65,380</b>	<b>\$ 38,210</b>	<b>\$ (48,188)</b>	<b>\$ 75,358</b>
<b>Passenger Fleet June 30 Net Operating (with Carry Forward)</b>						<b>\$ 54,440</b>	<b>\$ (53,873)</b>	<b>\$ (57,607)</b>	<b>\$ (62,740)</b>	<b>\$ 2,640</b>	<b>\$ (24,530)</b>	<b>\$ (48,188)</b>	<b>\$ 75,358</b>

Number of Vehicles	MSU Passenger Fleet	2021-22		2022-23 Charge Includes 10% Rate Increase	
		Daily Rate Charge (1)	Half Day Rate Charge (4 hours) (2)	Daily Rate Charge (3)	Half Day Rate Charge (4 hours) (4)
FY'23					
9	Sedans	\$55	\$33	\$61	\$36
7	Mini-Vans	\$88	\$53	\$97	\$58
3	Cargo Van	\$57	\$38	\$63	\$42
19					

Personal Sedan	180 Miles (ex.travel to the cities)	55.5 cents per mile Reimbursement Charge (as of 7/1/22) If state vehicle is available but employee uses personal vehicle. OR If No state vehicle available employee receives 62.5 cents per mile.	Beginning 7/01/22 MSU Dept. Cost Personal w/Vehicle Mileage Reimbursed	FY'23 MSU State Vehicle Rate	Dept. Savings utilizing MSU State Vehicle vs Personal Mileage
			<b>\$99.90</b>	<b>\$61</b>	<b>\$38.90</b>
Enterprise Sedan	180 Miles	\$89.51 \$44.50 Daily + Fuel \$45.01 (9 gallons x \$4.0006 per gallon) + \$3.83 (eia.gov 9/2/22) Taxes \$8.49 (tax = 19.075%)	<b>\$89.51</b>	<b>\$61</b>	<b>\$28.51</b>

**\$100 HIGH MILEAGE SURCHARGE** for state vehicles traveling over 300 miles in the State of Minnesota within one calendar day. The \$100 surcharge will allow us to cover fuel costs due to "one-day high mileage trips" - this will not effect all travelers. The surcharge will only increase the daily rate structure for those that travel within the State of Minnesota over 300 miles in one calendar day. Ex. 450 miles / 20 mpg = 22.5 gallons x \$5.0006 (eia.gov U.S. ave per gallon of unleaded fuel on 6/13/2022) = \$112.51. Standard sedan daily charge \$72 (Daily Rate) + \$112.51 (Fuel Cost) = \$184.51 Vs \$72 + \$100 = \$172; \$172 - \$112.51 = \$59.49 income for self sustaining cost center.

**\$100 OUT OF STATE SURCHARGE** per vehicle Travel Adjustment. When multiple MSU, Mankato vehicles travel out of state a maximum surcharge of \$300 will be posted to the department account for all vehicles utilized (5 vehicles x \$100 = \$500 surcharge, new charge will be maximum of \$300 per trip for multiple vehicles for the out of state travel.)

2022-23 Existing Passenger Fleet Vehicles - Revenue Producers				
Fiscal Year	Sedans	Mini-Vans	Cargo Van	Total
2007	0	0	0	0
2008	0	0	1	1
2014	3	1	1	5
2016	1	0	0	1
2017	4	4	0	8
2019	1	2	1	4
<b>Totals</b>	<b>9</b>	<b>7</b>	<b>3</b>	<b>19</b>
<b>Average odometer on passenger fleet vehicles</b>	<b>65,845</b>	<b>52,077</b>	<b>48,422</b>	<b>55,448</b>
<b>FY'23 Units to Be Purchased</b>	0	2 Subaru's (8 passenger) May, 2023 Delivery	0	0
<b>FY'23 Units To Be Sold</b>	0	0	0	0