

## Facilities Construction RFB requirements

Request for bid (RFB) shall include the following in project manual

Also applies to RFQ/RFP for Construction Manager at Risk

	Policy/Statute	Applies to	Comments
Facilities Design Standards	Policy 6.6.5, Part 12	All	Approved variance request if not complying to standards
State building code	MS16B	All	
Fire code	MS299F	All	
Prevailing wage	MS177.42-177.43	Not applicable if: <ul style="list-style-type: none"> <li>• Under \$2,500 for single trade</li> <li>• Under \$25,000 for multiple trades</li> </ul>	Include requirements and wage rates in RFB
TG/ED/VO preference	Policy 6.6.5, Part 10, MS 471.345, subd. 8, and MS136F.581, subd. 3.		TG/ED: 6% up to \$500,000 VO: 4% up to \$500,000
Design professional signature		RFB documents can be prepared by campus if signature of design professional is not required for building permit	Prepared under direction and signed/dated
Insurance	Policy 6.6.5, Part 11A	All	
Bid bond	Policy 6.6.5, Part 11B	Contracts over \$50,000	5% of bid
Performance & payment bond	Policy 6.6.5, Part 11B	Contracts over \$50,000	
MDHR compliance	Policy 6.6.5, Part 11c MS 363A.36	Contracts over \$100,000 and have had 40 Minnesota employees within last 12 months	Human Rights Certificate of Compliance
	Policy 6.6.5, Part 11c MS 363.36	Contracts over \$100,000 and have had 40 non-Minnesota employees within last 12 months	Certify compliance with federal affirmative action requirements
Contractor registration with DLI	Laws of 2012, Chapter 295, section 6-9 (MS 181.723)	All	Contractor is required to be registered with DLI (replaces ICEC certificate)