

Pay Period & Payday Schedule, Payroll Roster Deadlines, and Maximum Workhours 2023-2024



Student Payroll Business Services WA236

website: admin.mnsu.edu/student-payroll

12 Credit Enrollment

Pay Period	Pay Period		Process	Pay Date	CYR	Maximum Hours	
	Start Date	End Date	Date			Undergraduate	Graduate
FY 2024							
01	Jun. 21	Jul. 4	Jul. 7	Jul. 14	2023	72	28
02	Jul. 5	Jul. 18	Jul. 21	Jul. 28	2023	80	28
03	Jul. 19	Aug. 1	Aug. 4	Aug. 11	2023	80	28
04	Aug. 2	Aug. 15	Aug. 18	Aug. 25	2023	80	28
05	Aug. 16	Aug. 29	Sep. 1	Sep. 8	2023	52	28
06	Aug. 30	Sep. 12	Sep. 15	Sep. 22	2023	36	28
07	Sep. 13	Sep. 26	Sep. 29	Oct. 6	2023	40	28
08	Sep. 27	Oct. 10	Oct. 13	Oct. 20	2023	40	28
09	Oct. 11	Oct. 24	Oct. 27	Nov. 3	2023	40	28
10	Oct. 25	Nov. 7	Nov. 10	Nov. 17	2023	40	28
11	Nov. 8	Nov. 21	Nov. 24	Dec. 1	2023	40	28
12	Nov. 22	Dec. 5	Dec. 8	Dec. 15	2023	36	28
13	Dec. 6	Dec. 19	* Dec. 21	Dec. 29	2023	68	28
14	Dec. 20	Jan. 2	Jan. 5	Jan. 12	2024	48	28
15	Jan. 3	Jan. 16	Jan. 19	Jan. 26	2024	48	28
16	Jan. 17	Jan. 30	Feb. 2	Feb. 9	2024	40	28
17	Jan. 31	Feb. 13	Feb. 16	Feb. 23	2024	40	28
18	Feb. 14	Feb. 27	Mar. 1	Mar. 8	2024	40	28
19	Feb. 28	Mar. 12	Mar. 15	Mar. 22	2024	60	28
20	Mar. 13	Mar. 26	Mar. 29	Apr. 5	2024	40	28
21	Mar. 27	Apr. 9	Apr. 12	Apr. 19	2024	40	28
22	Apr. 10	Apr. 23	Apr. 26	May. 3	2024	40	28
23	Apr. 24	May. 7	May. 10	May. 17	2024	48	28
24	May. 8	May. 21	May. 24	May. 31	2024	80	28
25	May. 22	Jun. 4	Jun. 7	Jun. 14	2024	72	28
26	Jun. 5	Jun. 18	Jun. 21	Jun. 28	2024	80	28

*Highlighted Dates - Earlier Roster Due Date or Pay Date

Supervisors:

- Work Authorization Forms **are due at the Start Date of the pay period.**
For Student Help, Work-Study, and Graduate Assistants.
- Payroll Policies for hiring students employees: admin.mnsu.edu/student-payroll-policies

Student Employees:

Student eTime Entry, Direct Deposit & Paycheck Advice Info is available on E-Services/ Student Employment

Payroll questions - please stop by Business Services, 236 Wigley Administration or email studentpayroll@mnsu.edu