

Pay Period & Payday Schedule, Payroll Roster Deadlines, and Maximum Workhours

2025-2026



Student Payroll Business Services WA236

website: admin.mnsu.edu/student-payroll

12 Credit Enrollment								
Pay Period			Process		Maximum Hours			
Pay Period	Start Date	End Date	Date	Pay Date	CYR	Undergraduate	Graduate	
FY 2026								
01	Jun. 18	Jul. 1	*	Jul. 3	Jul. 11	2025	80	28
02	Jul. 2	Jul. 15		Jul. 18	Jul. 25	2025	80	28
03	Jul. 16	Jul. 29		Aug. 1	Aug. 8	2025	80	28
04	Jul. 30	Aug. 12		Aug. 15	Aug. 22	2025	80	28
05	Aug. 13	Aug. 26		Aug. 29	Sep. 5	2025	72	28
06	Aug. 27	Sep. 9		Sep. 12	Sep. 19	2025	40	28
07	Sep. 10	Sep. 23		Sep. 26	Oct. 3	2025	40	28
08	Sep. 24	Oct. 7		Oct. 10	Oct. 17	2025	40	28
09	Oct. 8	Oct. 21		Oct. 24	Oct. 31	2025	40	28
10	Oct. 22	Nov. 4		Nov. 7	Nov. 14	2025	40	28
11	Nov. 5	Nov. 18	*	Nov. 19	Nov. 26	2025	40	28
12	Nov. 19	Dec. 2		Dec. 5	Dec. 12	2025	52	28
13	Dec. 3	Dec. 16	*	Dec. 18	Dec. 26	2025	48	28
14	Dec. 17	Dec. 30		Jan. 2	Jan. 9	2026	80	28
15	Dec. 31	Jan. 13		Jan. 16	Jan. 23	2026	72	28
16	Jan. 14	Jan. 27		Jan. 30	Feb. 6	2026	44	28
17	Jan. 28	Feb. 10		Feb. 13	Feb. 20	2026	40	28
18	Feb. 11	Feb. 24		Feb. 27	Mar. 6	2026	40	28
19	Feb. 25	Mar. 10		Mar. 13	Mar. 20	2026	48	28
20	Mar. 11	Mar. 24		Mar. 27	Apr. 3	2026	52	28
21	Mar. 25	Apr. 7		Apr. 10	Apr. 17	2026	40	28
22	Apr. 8	Apr. 21		Apr. 24	May. 1	2026	40	28
23	Apr. 22	May. 5		May. 8	May. 15	2026	40	28
24	May. 6	May. 19		May. 22	May. 29	2026	68	28
25	May. 20	Jun. 2		Jun. 5	Jun. 12	2026	80	28
26	Jun. 3	Jun. 16		Jun. 19	Jun. 26	2026	80	28

*Earlier Roster Due Date or Pay Date

Supervisors:

- Work Authorization Forms **are due at the Start Date of the pay period.**
For Student Help, Work-Study, and Graduate Assistants.
- Payroll Policies for hiring students employees: mnsu.edu/busoff/studentpayroll/policies/payroll

Student Employees:

Student eTime Entry, Direct Deposit & Paycheck Advice Info is available on E-Services/ Student Employment

Payroll questions - email studentpayroll@mnsu.edu