

Pay Period & Payday Schedule, Payroll Roster Deadlines, and Maximum Workhours 2021-2022



MINNESOTA STATE
UNIVERSITY
MANKATO

Student Payroll

Business Services WA236

website: admin.mnsu.edu/student-payroll

12 Credit Enrollment

Pay Period	Pay Period		Process	Pay Date	CYR	Maximum Hours	
	Start Date	End Date	Date			Undergraduate	Graduate
FY 2022							
01	Jun. 23	Jul. 6	Jul. 9	Jul. 16	2021	72	28
02	Jul. 7	Jul. 20	Jul. 23	Jul. 30	2021	80	28
03	Jul. 21	Aug. 3	Aug. 6	Aug. 13	2021	80	28
04	Aug. 4	Aug. 17	Aug. 20	Aug. 27	2021	80	28
05	Aug. 18	Aug. 31	Sep. 3	Sep. 10	2021	52	28
06	Sep. 1	Sep. 14	Sep. 17	Sep. 24	2021	40	28
07	Sep. 15	Sep. 28	Oct. 1	Oct. 8	2021	40	28
08	Sep. 29	Oct. 12	Oct. 15	Oct. 22	2021	40	28
09	Oct. 13	Oct. 26	Oct. 29	Nov. 5	2021	40	28
10	Oct. 27	Nov. 9	Nov. 12	Nov. 19	2021	40	28
11	Nov. 10	Nov. 23	Nov 24*	Dec. 3	2021	40	28
12	Nov. 24	Dec. 7	Dec. 10	Dec. 17	2021	40	28
13	Dec. 8	Dec. 21	Dec 22 *	Dec 30 *	2021	68	28
14	Dec. 22	Jan. 4	Jan. 7	Jan. 14	2022	64	28
15	Jan. 5	Jan. 18	Jan. 21	Jan. 28	2022	52	28
16	Jan. 19	Feb. 1	Feb. 4	Feb. 11	2022	40	28
17	Feb. 2	Feb. 15	Feb. 18	Feb. 25	2022	40	28
18	Feb. 16	Mar. 1	Mar. 4	Mar. 11	2022	40	28
19	Mar. 2	Mar. 15	Mar. 18	Mar. 25	2022	60	28
20	Mar. 16	Mar. 29	Apr. 1	Apr. 8	2022	40	28
21	Mar. 30	Apr. 12	Apr. 15	Apr. 22	2022	40	28
22	Apr. 13	Apr. 26	Apr. 29	May. 6	2022	40	28
23	Apr. 27	May. 10	May. 13	May. 20	2022	48	28
24	May. 11	May. 24	May. 27	Jun. 3	2022	80	28
25	May. 25	Jun. 7	Jun. 10	Jun. 17	2022	80	28
26	Jun. 8	Jun. 21	Jun. 24	Jul. 1	2022	80	28

*Highlighted Dates - Earlier Roster Due Date or Pay Date

Supervisors:

- Work Authorization Forms **are due at the Start Date of the pay period.**
For Student Help, Work-Study, and Graduate Assistants.
- Payroll Policies for hiring students employees: admin.mnsu.edu/student-payroll-policies

Student Employees:

Student eTime Entry, Direct Deposit & Paycheck Advice Info is available on E-Services/ Student Employment

Payroll questions - please stop by Business Services, 236 Wigley Administration