

Pay Period & Payday Schedule, Payroll Roster Deadlines, and Maximum Workhours 2020-2021



MINNESOTA STATE
UNIVERSITY
MANKATO

Student Payroll
Business Services WA236

website: mnsu.edu/busoff/studentpayroll

12 Credit Enrollment

Maximum Hours

Pay Period	Pay Period		Process		CYR	Maximum Hours	
	Start Date	End Date	Date	Pay Date		Undergraduate	Graduate
FY 2021							
01	Jun. 24	Jul. 7	Jul. 8	Jul. 17	2020	72	28
02	Jul. 8	Jul. 21	Jul. 22	Jul. 31	2020	80	28
03	Jul. 22	Aug. 4	Aug. 5	Aug. 14	2020	80	28
04	Aug. 5	Aug. 18	Aug. 19	Aug. 28	2020	80	28
05	Aug. 19	Sep. 1	Sep. 2	Sep. 11	2020	52	28
06	Sep. 2	Sep. 15	Sep. 16	Sep. 25	2020	40	28
07	Sep. 16	Sep. 29	Sep. 30	Oct. 9	2020	40	28
08	Sep. 30	Oct. 13	Oct. 14	Oct. 23	2020	40	28
09	Oct. 14	Oct. 27	Oct. 28	Nov. 6	2020	40	28
10	Oct. 28	Nov. 10	Nov. 11	Nov. 20	2020	40	28
11	Nov. 11	Nov. 24	Nov. 25	Dec. 4	2020	40	28
12	Nov. 25	Dec. 8	Dec. 9	Dec. 18	2020	40	28
13	Dec. 9	Dec. 22	Dec. 23	Dec. 31*	2020	68	28
14	Dec. 23	Jan. 5	Jan. 6	Jan. 15	2021	56	28
15	Jan. 6	Jan. 19	Jan. 20	Jan. 29	2021	60	28
16	Jan. 20	Feb. 2	Feb. 3	Feb. 12	2021	40	28
17	Feb. 3	Feb. 16	Feb. 17	Feb. 26	2021	40	28
18	Feb. 17	Mar. 2	Mar. 3	Mar. 12	2021	40	28
19	Mar. 3	Mar. 16	Mar. 17	Mar. 26	2021	60	28
20	Mar. 17	Mar. 30	Mar. 31	Apr. 9	2021	40	28
21	Mar. 31	Apr. 13	Apr. 14	Apr. 23	2021	40	28
22	Apr. 14	Apr. 27	Apr. 28	May. 7	2021	40	28
23	Apr. 28	May. 11	May. 12	May. 21	2021	48	28
24	May. 12	May. 25	May. 26	Jun. 4	2021	80	28
25	May. 26	Jun. 8	Jun. 9	Jun. 18	2021	80	28
26	Jun. 9	Jun. 22	Jun. 23	Jul. 2	2021	80	28

*Highlighted Dates - Earlier Roster Due Date or Pay Date

Supervisors:

- Work Authorization Forms **are due at the Start Date of the pay period.**
For Student Help, Work-Study, and Graduate Assistants.
- Payroll Policies for hiring students employees: mnsu.edu/busoff/studentpayroll/policies/payroll

Student Employees:

Student eTime Entry, Direct Deposit & Paycheck Advice Info is available on E-Services/ Student Employment

Payroll questions - please stop by Business Services, 236 Wigley Administration