

## Minnesota State University, Mankato Budget Planning Process Timeline

<b>System Office Due Date</b> <b>(Final Budget Decision)</b> April/May - Biennial Budget Year (1st year of biennium) Nov/Dec - Bonding Budget Year (2nd year of biennium)
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Activity	Timeline
<b>Academic Affairs Plan</b> (To allow early fall searches)	April 1 of previous year
<b>Divisional Plan to Budget Office</b> (Plan with % Inc and % dec)	September 1
<b>Post to Budget website</b>	September 15
<b>BU Preliminary input and comments</b>	October 15
<b>Cabinet One day Retreat to Prioritize Scenario Plan</b>	October 31
<b>Present to Meet &amp; Confers</b>	November
<b>Final Scenarios</b>	December 1
<b>Cabinet Monitoring</b>	December-April
<b>Cabinet Proposed Final Budget to Meet &amp; Confer</b>	April
<b>Final Budget Approved by Cabinet</b>	May