

Minnesota State University, Mankato

Budget Transaction Form

Transaction Type :
CB

Division / College :

Transaction Description (48 Characters) :

Reference No. (16 Characters) :
(For Dept. Internal Use)

Original Budget (√) Check	Current Budget (√) Check	Fiscal Year (4 digits)	Cost Center Number (6 digits)	Parent Object Code (4 digits)	Dollar Amount	+/-
Total						

Requested by

Date

Phone #

Department Chair / Director

Recommended by

Date

Phone #

Dean / Vice President

Approved by

Date

Phone #

Finance and Administration - Budget Office

Transaction No.

Date