



Minnesota State
Tuition Waiver Benefits for Employees

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Contract/Plan	Applicable Provisions	Employee Eligibility	Dependent Eligibility	# of semester credits and fees	Credit Year	Where credits can be used
	2017-2019					
American Federation of State, County and Municipal Employees AFSCME BU 202, 203, 204, 206, 207	AFSCME CBA Appendix S, Supplemental Agreement for Minnesota State, Part 1, Section 7 (page 457)	Full-time or part-time unlimited or seasonal; and Completed three (3) consecutive years of service in the Minnesota State System; and Enroll in credit courses on a "space available" basis. Total enrollment shall not exceed twenty (20) semester credits per year.	Spouse Dependent children up to age 26 per insurance definition ⁱⁱ	<i>Employee:</i> Not exceed twenty (20) credits per year; or <i>Spouse/Dependents:</i> May share in tuition waiver not to exceed sixteen (16) credits per year. Student pays all applicable fees. Does not apply to doctoral programs.	Fall Semester through Summer Semester(s)	University employees at any Minnesota State university. Community, consolidated ⁱ and technical college employees at any Minnesota State college. Minnesota State system office employees must make a choice once each contract period for waiver use at either Minnesota State colleges or universities.
Minnesota Nurses Association MNA BU 205	MNA CBA, Appendix J (page 103)	Full-time or part-time unlimited or seasonal; and Completed three (3) consecutive years of service in the Minnesota State System; and Enroll in credit courses on a "space available" basis.	Spouse Dependent children up to age 26 per insurance definition ⁱⁱ	<i>Employee:</i> Not to exceed twenty (20) credits per year; or <i>Spouse/Dependents:</i> May share in total credits, not to exceed sixteen (16) credits per year Student pays all applicable fees. Waiver does not apply to doctoral programs	Fall Semester through Summer Semester(s)	University employees at any Minnesota State university. Community, consolidated ⁱⁱ and technical college employees at any Minnesota State college. Minnesota State system office employees must make a one-time only choice for waiver use at either Minnesota State colleges or universities.
Minnesota Association of Professional Employees MAPE BU 214	MAPE CBA Appendix G Supplemental Agreement for Minnesota State – N. Section VII (page 165)	Full-time or part-time unlimited or seasonal, classified & unclassified; and Completed three (3) consecutive years of service in the Minnesota State System; and Enroll in credit courses on a "space available" basis. Credits can be shared between employee and spouse/dependents, up to twenty (20) total per credit year.	Spouse Dependent children up to age 26 per insurance definition ⁱⁱ	<i>Employee:</i> Not to exceed twenty (20) credits per year; or <i>Spouse/Dependents:</i> May share in total credits, not to exceed sixteen (16) credits per year. Student pays all applicable fees. Waiver does not apply to doctoral programs.	Fall Semester through Summer Semester(s)	University employees at any Minnesota State university. Community, consolidated ⁱ and technical college employees at any Minnesota State college. Minnesota State system office employees must make a choice once each contract period for waiver use at either Minnesota State colleges or universities.
Middle Management Association MMA BU 216	MMA CBA Appendix E Supplemental Agreement for Minnesota State – G. Section 1 (page 97)	Full-time or part-time unlimited or seasonal, classified & unclassified; and Completed three (3) consecutive years of service in the Minnesota State System; and Enroll in credit courses on a "space available" basis. Credits can be shared between employee and spouse/dependents, up to twenty (20) total per credit year.	Spouse Dependent children up to age 26 per insurance definition ⁱⁱ	<i>Employees:</i> Not to exceed twenty (20) credits per year. Tuition and fees waived (except laboratory & special course fees); or <i>Spouse/Dependents:</i> May share in total credits, not to exceed sixteen (16) credits per year. Tuition only is waived. Does not apply to doctoral programs.	Fall Semester through Summer Semester(s)	University employees at any Minnesota State university. Community, consolidated ⁱ and technical college employees at any Minnesota State college. Minnesota State system office employees must make a choice once each contract period for waiver use at either Minnesota State colleges or universities.



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	2017-2019					
Commissioner's Plan BU 217	Commissioner's Plan - Appendix L (page 122)	Full-time or part-time unlimited or seasonal, classified & unclassified; and Completed three (3) consecutive years of service in the Minnesota State System; and Enroll in credit courses on a "space available" basis.				Tuition Waiver benefits are available pursuant to the employee's corresponding job classification covered by the applicable collective bargaining agreement. Those job classes that are unique to the Commissioner's Plan follow the MAPE collective bargaining agreement.
Managerial Plan (Classified Managers) BU 220	Managerial Plan - Appendix K (Page 84)	Full-time or part-time unlimited or seasonal classified managers have the same tuition waiver benefit as is provided to Minnesota State Personnel Plan for Administrators.		See the Minnesota State Personnel Plan for Administrators information below.		
Minnesota State Personnel Plan for Administrators (Unclassified Administrators) BU 220	Minnesota State Personnel Plan for Administrators - Section 1.12, Career Development and Tuition Waiver (page 31)	Administrators employed with a 0.75 FTE or greater appointment. Does not apply to doctoral programs.	Spouse Dependent children up to age 26 per insurance definition ⁱⁱ	Not to exceed twenty-four (24) credits per year, shared between employee and dependent(s). <i>Employees:</i> Tuition and fees waived (except laboratory & special course fees). <i>Spouse/Dependents:</i> Tuition only is waived, student pays all applicable fees.	Fall Semester through Summer Semester(s)	<i>Employees:</i> At any Minnesota State colleges and universities. <i>Dependents of administrators at a college/university:</i> May use benefits at any institution of the same type as where the employee is employed (college or university). <i>Dependents of Minnesota State system office employees may use benefits as follows:</i> Administrators employed by the University System on 6/30/95 - at any university; Administrators employed by the CC System or TC Board or at a TC on 6/30/95 - at any college; any Administrator without prior system service may make a one-time choice of any Minnesota State college or university. The Chancellor or Vice Chancellor for Human Resources may elect to use an alternative method for determining the institution type for Minnesota State system office administrators.
Minnesota State University Administrative and Service Faculty MSUAASF BU 211	MSUAASF CBA – Article 15, Section E (page 62) <i>Article 10, Section A, Subd. 3(c) Intermittent, including insufficient work time appointments are not eligible for tuition waiver.</i>	All MSUAASF bargaining unit members; and Enroll in credit courses on a "space available" basis. Following death of a MSUAASF employee, employee's spouse or dependent children may use tuition waiver benefits for the following five (5) years.	Spouse Dependent children (Biological, Adopted, Stepchild or Legal Ward) up to 25 years of age.	Not to exceed twenty-seven (27) credits per year, shared between employee and dependent(s). <i>Employees:</i> Tuition and fees waived (except laboratory & special course fees). <i>Spouse/Dependents:</i> Only tuition is waived, student pays all applicable fees.	Fall Semester through Summer Semester(s)	At any Minnesota State university. May be used for applied doctoral courses starting Fall Semester 2007



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Inter Faculty Organization IFO BU 209	IFO CBA - Article 27, Section G (page 80)	<p>Full-time faculty members and part-time probationary, part-time non-tenure track and part-time tenured faculty.</p> <p>**Part-time fixed-term, adjunct and community faculty: The number of credits available to part-time fixed term, adjunct and community faculty members shall be equal to the number of credits taught within that year.</p> <p>NOTE: Insufficient work-time faculty members (adjunct/community faculty) are eligible for tuition waiver under the terms of IFO Article 27, based on the inclusion language in the Commissioner's Plan, 1 Coverage, 4th paragraph (page 2).</p> <p>Retrenched faculty and their spouse and children continue to be eligible for tuition waiver benefits within one (1) year following separation, limited to twenty-four (24) credits.</p>	<p>Spouse</p> <p>Dependent children (<i>see collective bargaining agreement</i>).</p>	<p>Not to exceed thirty (30) credits per year, shared between employee and spouse/dependent(s).</p> <p>**Note limits for PT fixed term, adjunct and community faculty; and retrenched faculty.</p> <p><i>Employees:</i> Tuition and fees waived (except laboratory & special course fees).</p> <p><i>Spouse/Dependents:</i> Tuition only is waived, student pays all applicable fees.</p>	<p>Fall Semester through Summer Semester(s)</p>	<p>At any Minnesota State university.</p> <p>May be used for applied doctoral courses starting Fall Semester, 2007.</p> <p>**The number of credits available to part-time fixed-term faculty, adjunct and community faculty shall be equal to the number of credits taught by the faculty member within the year. Credits may be used in the same semester they are earned or in a later semester within the same credit year.</p>
Minnesota Government Engineering Council MGEC BU 212	MGEC CBA - Article 4, Section 6 (page 4) and MOA dated January, 2008	<p>Full-time or part-time unlimited or seasonal; and</p> <p>Completed three (3) consecutive years of service in the Minnesota State System; and</p> <p>Enroll in credit courses on a "space available" basis.</p>	<p>Spouse</p> <p>Dependent children up to age 26 per insurance definitionⁱⁱ</p>	<p>Not to exceed sixteen (16) credits per year, shared between employee and spouse/dependent(s).</p> <p>Tuition only is waived, student pays all applicable fees.</p>	<p>Fall Semester through Summer Semester(s)</p>	<p>Employees of a university may have tuition waived at any Minnesota State university.</p> <p>Community, consolidatedⁱ and technical college employees at any Minnesota State college.</p>



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	2017-2019					
Minnesota State College Faculty MSCF BU 210	MSCF CBA - Article 24, Section 3 (page 121)	<p>Full-time or part-time unlimited faculty; or temporary part-time faculty in accordance with Article 24, Section 3, Subd. 2)</p> <p>Faculty member can use twenty-four (24) credits at any Minnesota State college and/or university; or</p> <p>Spouse or dependents can use up to sixteen (16) credits at any Minnesota State college.</p> <p>Enrollment in credit courses on a "space available" basis.</p> <p>**Eligibility for temporary part time faculty is semester based. Teaching twelve (12) credits or more in Fall = 12 credits for employee, or 8 credits for spouse/dependents. Teaching twelve (12) credits in Spring = 12 credits for employee, or 8 credits spouse/dependents. Unused credits from Fall shall carry over to Spring & Summer. Unused credits from Spring shall carry over to Summer. Credits taught at more than one college may be added together to determine eligibility for the waiver benefit.</p> <p>Retired faculty can audit courses tuition-free on a space available basis.</p>	Spouse and dependent children (biological, adopted, stepchild or legal ward) up to 26 years of age.	<p>Not to exceed twenty-four (24) credits per year for employees; dependents may not exceed sixteen (16) credits.</p> <p><i>Employees and spouse/dependents:</i> Only Tuition is waived, student pays all applicable fees.</p> <p>**See special eligibility and number of credits for temporary part time (TPT) faculty members.</p> <p><i>Faculty member only:</i> May be used for applied doctoral courses starting Fall Semester, 2007.</p>	Fall Semester through Summer Semester(s)	<p>Faculty member may use twenty-four (24) credits at any Minnesota State college and/or university. **See special eligibility for TPT faculty.</p> <p>Dependents may use a maximum of sixteen (16) of the faculty member's twenty-four (24) credits at any Minnesota State college. **See special eligibility for TPT faculty.</p> <p>Current MSCF faculty and faculty members who retired after June 30, 1995 shall be allowed to audit courses without paying tuition, up to the employee's current tuition waiver credit limit.</p>
Commissioner's Plan – Health Treatment Professionals BU 213	Commissioner's Plan – Appendix L (page 122)	Full-time unlimited and seasonal, and part-time unlimited and seasonal Health Treatment Professionals have tuition waiver benefits on the same basis and in the same amount as employees covered by the Minnesota State Personnel Plan for Administrators.				

ⁱⁱ**Insurance Definition of a Dependent Child:** Eff. 1-1-2011: A dependent child is an eligible employee's child up to age twenty-six (26). A dependent child includes an employee's: (a) biological child, (b) child legally adopted by or placed for adoption with the employee, (c) foster child, and (d) step-child. To be considered a dependent child, a foster child (including a child who is a ward of the employee or spouse, or for whom the employee or spouse is a legal guardian) is a child for whom the employee has submitted a completed Foster Child Certification form. For a step-child to be considered a dependent child, the employee must be legally married to the child's parent. A disabled child is an eligible dependent if he or she, regardless of age or marital status, is incapable of self-sustaining employment by reason of developmental disability, or mental illness or disorder, or physical disability, and is chiefly dependent on the employee for principal support and maintenance. Adult children who have access to their own or their spouse's employer based group health coverage are not eligible dependents.

ⁱCo-located colleges by Minnesota State Board Policy 1A.1 are considered consolidated colleges.