

# MINNESOTA STATE UNIVERSITY, MANKATO

## POSITION VACANCY NOTICE

### MIDDLE MANAGEMENT ASSOCIATION

POSTING DATE: 5-2-2025  
EXPIRATION DATE: 5-8-2025

ANNOUNCEMENT NUMBER: 09-1320

CLASSIFICATION: Building Services Supervisor 2

EMPLOYMENT CONDITION: Full-Time, Unlimited

SHIFT: Monday - Friday, 6:00 AM - 2:30 PM

LOCATION: Building Services, Facilities Management

SUPERVISOR: Jason McCue PHONE: Ext. 6804

Permanent or probationary classified supervisors in the same class and seniority unit who meet the posted qualifications may indicate their interest in filling this vacancy by submitting a written application to the Office of Human Resources by or before the expiration date.

#### POSITION PURPOSE:

This position exists to supervise employees of the Building Services department in performing their duties, to assist in determining cleaning methods, to make schedules and work assignments, and to ensure high levels of cleanliness are maintained.

This position has been designated as weather and emergency essential. In the event of a short-term University closure or emergency event, incumbent is required to report to work and respond as requested. Refer to Minnesota State Board Policy 4.4 Weather / Short Term Emergency Closings at: <http://www.minnstate.edu/board/policy/404.html>.

\*Driver's license required.

\*\*Background check required.

The Minnesota State University, Mankato Annual Security and Fire Safety Report is available for your review. This report is required by federal law and contains policy statements and crime statistics for the University. The policy statements address the school's policies, procedures and programs concerning safety and security. Three years' worth of statistics are included for certain types of crimes that were reported to have occurred on-campus, or in other University affiliated locations. This report is available online at <http://www.mnsu.edu/safety/>. You may also request a paper copy from University Security at 507-389-2111, or by emailing [security@mnsu.edu](mailto:security@mnsu.edu).

NOTICE: In accordance with the Minnesota State Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle shall be required to conform to Minnesota State vehicle use criteria and consent to a Motor Vehicle Records check.

Minnesota State Mankato is an Affirmative Action/Equal Opportunity University.

This document is available in alternative format to individuals with disabilities by calling Human Resources at (507) 389-2015 (V) or (800) 627-3529 (MRS/TTY).