



Minnesota State Colleges and Universities
Board Policies
Chapter 5 – Administration

5.11 Tuition and Fees

Part 1. Authority

Minnesota Statute 136F.06, Powers and Duties, states that the board shall set tuition and fees and adopt suitable policies for the institutions it governs.

Part 2. Tuition. Tuition shall be charged by all colleges and universities. All tuition must be identified separately on a tuition and fee statement.

Subpart A. Board approved tuition

The Board of Trustees shall approve the tuition structure for all colleges and universities. All colleges and universities shall charge tuition consistent with Minnesota statutes, board policies, and system procedures. The chancellor is authorized to make any necessary technical adjustments to the tuition rates.

Subpart B. Market-driven tuition

Colleges and universities may set and charge market-driven tuition for customized training, continuing education, distance learning, non-credit instruction, and contract post-secondary enrollment options programs.

Part 3. Fees. Three categories of fees shall be applied to students by Minnesota State Colleges and Universities.

- a. Mandatory fees are in statute or policy and are required to be charged by all colleges and universities.
- b. Optional fees are established by the board and adopted at campus discretion.
- c. Personal property and service charges include items that are retained by the student or services that are on the student's behalf.

No fee shall be charged unless authorized by the board. All fees must be identified separately on a tuition and fee statement.

Subpart A. Mandatory fees. There are five mandatory fees: senior citizen fee in lieu of tuition, parking fee, late fee, payment plan fee and statewide student association fee. All colleges and universities shall charge these fees consistent with Minnesota statutes, board policies, and system procedures. The chancellor is authorized to make any necessary technical adjustments to the fee rates.

Subpart B. Optional fees. The board approves the optional fee maximums. Colleges and universities may establish policies to charge fees not to exceed the maximum amount approved by the board.

The authorized optional fees are:

1. Application fee
2. Credit for prior learning assessment fee
3. Student life/activity fee
4. Athletics fee
5. Health services fee
6. Special events fee
7. Residential learning community fee
8. Technology fee

Subpart C. Personal property and service charges

Colleges and universities may charge students the actual cost of property and services. The fee shall be for items that become the personal property of a student and have an educational or personal value beyond the classroom or for services for or on the behalf of the students. The actual cost shall be the allowable maximum charge.

Part 4. Student Consultation. All tuition and fees are subject to student consultation requirements as defined by Board Policy 2.3, Student Involvement in Decision Making.

Date of Implementation: 08/15/05

Effective 08/15/07 the following amendments will occur (see board meeting minutes of July 20, 2005):

Part 3, Subpart A, line 2 is amended by deleting “three” and inserting “five”; line 3 is amended by inserting “late fee, payment plan fee” after “parking fee”.

Part 3, Subpart B is amended by deleting “late fee and payment plan fee” from the list of authorized Optional Fees

Date of Adoption: 06/21/00

Date and Subject of Revision:

08/15/07 - Amended Part 3, by adding two additional mandatory fees: late fees and payment plans fees and deleted the same two fees from the optional fees list (see July 20, 2005 Board Meeting minutes)

07/20/05 – Added a new Part 1 – Authority, and renumbered subsequent Parts. Amended Part 3, Subpart B by eliminating two optional fees: Drop fee and Career services fee with Career services fee to be addressed by the requirements of Subpart C (effective 8/15/05).

Amended Part 3, by adding two additional mandatory fees: late fees and payment plans fees and deleted the same two fees from the optional fees list (effective 8/15/07).

- 6/18/03 – Separates the policy into two parts, Part 1-Tuition and Part 2-Fees; moves examples of tuition types from the policy to the procedure; changes the student application fee from a mandatory fee to an optional fee; changes the student application fee process of “waived” to “not charge or waive”, applies a maximum to the graduate application fee; adds a payment plan fee to the optional fees; adds “per Semester” to the late fee maximum; changes the experiential learning assessments fee language for more clarity; under the technology fee advisory committee comprised of a majority of students; adds language to the special equipments lease, rental or purchase; and changes the amount of the credit for prior learning assessment fee from “maximum 100% of tuition per credit attempted” to “no maximum.”*
- 06/21/00 - Contains language formerly in Board policy 5.2; adds tuition language to Parts 1 & 2; Adds Part 2, Subpart D Market Driven Tuition; Adds Part 3.*