

**Passenger Fleet Self-Sustaining Cost Center 216043**

Advantages in Renting MSU State Vehicles				2023-24 Financial Activity				2024-25 Proposed - As of 2/19/24 (8)			
2020-21 Actuals (1)	2021-22 Actuals (2)	2022-23 Actuals (3)	2023-24 Budget (4)	Deposits or Expenditures Thru 2/19/24 (5)	Encumbrances (6)	Difference Col. 4 less 5 & 6 = 7 (7)					
<ul style="list-style-type: none"> <li><b>Personal Vehicle Use Costs More</b> - MSU costs are less when state vehicles are utilized rather than paying for an employee to drive their personal vehicle. *IRS standard reimbursement rates is 67c per mile if no state owned vehicle is available. A lesser rate of 60c is used when a state vehicle is declined by user or not requested by the employee (*effective January 1, 2024 through December 31, 2024). No wear &amp; tear on personal vehicles if state vehicle is used.</li> <li><b>Driver's Age Issue</b>. To drive a state vehicle from MSU you must be at least 18 years old, on University Business approved through the department responsible for the account charged for this service. Vehicle Consent Form must be submitted and received with approved status.</li> <li><b>Convenience</b> - State vehicles are on campus; while using a state vehicle your personal vehicle is able to park in same dedicated state vehicle stall that you are using which is a secured area and has engine block heater hookup during the wintery months.</li> <li><b>Liability higher cost</b> if personal vehicle is used and involved in an accident while on state business, the accident claim would affect driver's personal insurance. In general, damage to state vehicle is covered by the State of Minnesota.</li> <li><b>Unlimited miles and no gas chargeback</b> to departments. The daily rate includes fuel, rental rate and insurance. Use of Enterprise typically requires use of personal funds or department purchasing card for fuel, plus daily rate and fees</li> </ul>											
<b>Prior Year Carry Forward Cash Balance</b>				\$ (53,873)	\$ (57,607)	\$ (62,740)	\$ (71,567)	\$ (71,567)	\$ -	\$ (59,482)	
9751 - Passenger Fleet Vehicle Rental Income				\$ 67,000	\$ 127,700	\$ 194,730	\$ 190,000	\$ 92,088	\$ 97,912	\$ 210,000	
MSU Processed Enterprise Rental-A-Car Chargebacks to Departments									\$ -	\$ -	
9705 - Insurance Rebate - Risk Management checks for accident claims. FY'23 deposit due to one "totalled" vehicle.				\$ 15,000	\$ 3,076	\$ 50,257	25,000	24,831	\$ 169	\$ 15,000	
9373 - Insurance Recovery and Income Beyond Recovery of \$500 Deductible									\$ -	\$ -	
9701 - Auction of Used Mini Vans and Sedans				\$ 7,257	\$ 2,418				\$ -	\$ -	
9803 - Transfers - Sales of Passenger Fleet vehicles to Maintenance Fleet and Traffic Control				\$ 25,000					\$ -	\$ -	
<b>Fiscal Year Income Subtotal</b>				<b>\$ 114,257</b>	<b>\$ 133,194</b>	<b>\$ 244,987</b>	<b>\$ 215,000</b>	<b>\$ 116,919</b>	<b>\$ -</b>	<b>\$ 98,081</b>	
<b>Fixed Costs</b>											
Salaries & Fringes (FY'16: Walters .45 FTE; Mullin .50 FTE)				\$ 71,675	\$ 73,176	\$ 75,189	\$ 79,400	\$ 46,607	\$ 32,730	\$ 63	\$ 85,000
0910/0960 - Student Payroll				\$ 1,052	\$ 437	\$ 4,675	5,000	2,629	\$ 2,371	\$ 4,000	
1310 - Insurance and any Rebates - FY'22: \$16,589 Less rebates and adjustments \$21,858 = \$5,270 Net Credit Against Expenses				\$ 9,127	\$ (5,270)	\$ 350	8,032	8,032	\$ -	\$ 8,300	
2810/2891 - Risk Management Assessment and Fees & Motor Vehicle Sales Tax (Object Codes 1540 & 2891)					\$ -	\$ 1,030	4,554	4,533	\$ 20	\$ 1	\$ 5,000
Supplies and Parts (Object Codes 3000 + 3010 + 3011)				\$ 5,844	\$ 7,036	\$ 11,135	14,230	11,237	\$ 2,993	\$ 13,000	
1210 - "Net" Body Work (after insurance payment offsets)				\$ 2,383	\$ 4,039	\$ 17,239	9,000	1,444	7,181	\$ 375	\$ 9,000
Miscellaneous (hazardous waste materials disposal, etc. Object Codes 1411, 1412, 1710, 1730, 1755, 1870, 2025, 2120, 2162, 2720)				\$ 445	\$ 233	\$ 500	590	219	\$ 371	\$ 1,100	
1564 MinnState System Risk Management Chargeback (All Data Corp Subscription: charged either to Acct#216043 or 214014) FY24 = Acct#214014				\$ 1,321	\$ 1,436	\$ 2,359	2,027	2,027	\$ -	\$ 2,100	
<b>Variable Costs</b>				<b>\$ 91,847</b>	<b>\$ 81,087</b>	<b>\$ 112,477</b>	<b>\$ 122,833</b>	<b>\$ 76,728</b>	<b>\$ 39,931</b>	<b>\$ 6,174</b>	<b>\$ 127,500</b>
2360 - Gasoline FY24 \$3.04 (price per gallon/www.eia.gov) x 16,795 gal. = \$51,057 est. (Average fuel cost 2/14/2024 \$3.04 per gallon www.eia.gov)				\$ 26,143	\$ 57,240	\$ 65,794	\$ 60,257	\$ 32,208	\$ 33,049	\$ (5,000)	\$ 60,000
4000 - Vehicle Replacement						\$ 75,543	17,703	17,703	0	\$ -	\$ 30,000
<b>Variable Costs Subtotal</b>				<b>\$ 26,143</b>	<b>\$ 57,240</b>	<b>\$ 141,337</b>	<b>\$ 77,960</b>	<b>\$ 49,911</b>	<b>\$ 33,049</b>	<b>\$ (5,000)</b>	<b>\$ 90,000</b>
<b>Self-Sustaining Cost Center Expenditure Totals</b>				<b>\$ 117,990</b>	<b>\$ 138,327</b>	<b>\$ 253,814</b>	<b>\$ 200,793</b>	<b>\$ 126,639</b>	<b>\$ 72,980</b>	<b>\$ 1,174</b>	<b>\$ 217,500</b>
<b>12 month fiscal year snapshot (no carry forward)</b>				<b>\$ (3,733)</b>	<b>\$ (5,133)</b>	<b>\$ (8,827)</b>	<b>\$ 14,207</b>	<b>\$ (9,720)</b>	<b>\$ 139,078</b>	<b>\$ 96,907</b>	<b>\$ 7,500</b>
<b>Passenger Fleet June 30 Net Operating (with Carry Forward)</b>				<b>\$ (57,606)</b>	<b>\$ (62,740)</b>	<b>\$ (71,567)</b>	<b>\$ (57,360)</b>	<b>\$ (81,287)</b>	<b>\$ 65,000</b>	<b>\$ 96,907</b>	<b>\$ (51,982)</b>

Number of Vehicles	MSU Passenger Fleet	2022-23 Charge Effective 1/01/23		2023-24 Charge Includes 3% Increase - Effective 1/01/24		2024-25 Charge Includes 3% Increase - Effective 1/01/25	
		Daily Rate Charge (3)	Half Day Rate Charge (4 hours) (4)	Daily Rate Charge (5)	Half Day Rate Charge (4 hours) (6)	Daily Rate Charge (5)	Half Day Rate Charge (4 hours) (6)
9	Sedans	\$ 61	\$ 36	\$ 63	\$ 37	\$ 65	\$ 38
7	Mini Vans (7 Passenger + 8 Passenger)	\$ 97	\$ 58	\$ 100	\$ 60	\$ 103	\$ 62
2	Cargo Van	\$ 63	\$ 42	\$ 65	\$ 43	\$ 67	\$ 44
19							

2023-24 Existing Passenger Fleet Vehicles - Revenue Producers				
Fiscal Year Purchased	Sedans	Mini-Vans	Cargo Van	Total
2008	0	0	1	1
2014	3	1	1	5
2016	1	0	0	1
2017	4	4	0	8
2019	1	2	1	4
2023	0	2	0	2
<b>Totals</b>	<b>9</b>	<b>9</b>	<b>3</b>	<b>21</b>
<b>Average odometer on passenger fleet vehicles (as of 2/9/2024)</b>	<b>81,570</b>	<b>52,843</b>	<b>61,718</b>	<b>65,377</b>
<b>2024-25</b>		<b>1</b>		<b>1</b>

Vehicle Type	Mileage	Rate Description	Rate	MSU State Vehicle Rate (Includes fuel) January 1, 2024 through December 31, 2024	Increased Cost to Departments if they use a Personal or Enterprise Rental Sedan vs utilizing a MSU Sedan
Personal Sedan	180 Miles (ex.travel to the cities)	IRS Reimbursement for 01/01/2024 to 12/31/2024 is 60 cents per mile. Reimbursement Charge to MSU departments for personal vehicle if state vehicle is available but employee uses personal vehicle. OR If No state vehicle available employee receives 67 cents per mile.	\$108 (60 cents) or \$120.60 (67 cents)	\$63.00 (1/1/2024 - 12/31/24)	\$45 (60 cents) or \$57.60 (65.5 cents)
Enterprise Sedan	180 Miles (ex.travel to the cities)	\$46 Daily Sedan Rate + Fuel \$32.67 (9 gls x \$3.63 eia.gov 9/4/2023) = \$78.67 +Tax & Fees \$10.15 (Mankato area tax & fees: 22.075%) = \$88.82	\$88.82	\$63.00 (1/1/2024 - 12/31/24)	\$25.82

**\$100 HIGH MILEAGE SURCHARGE** for state vehicles traveling over 300 miles in the State of Minnesota within one calendar day. The \$100 surcharge will allow us to cover fuel costs due to "one-day high mileage trips" - this will not effect all travelers. The surcharge will only increase the daily rate structure for those that travel within the State of Minnesota over 300 miles in one calendar day.

**\$100 OUT OF STATE SURCHARGE** per vehicle Travel Adjustment.